

**Cape Light Compact Governing Board**  
**Meeting Minutes**  
**January 11, 2012**

The Governing Board of the Cape Light Compact met in regular session on Wednesday, January 11, 2012 @ 2:00 p.m. in Rooms 11 & 12, Superior Court House, 3195 Main Street, Barnstable Mass.

**Present were:**

William Doherty, Chairman, Barnstable County  
Peter Cabana, Dukes County  
David Anthony, Barnstable  
Peter Cocolis, Chatham  
Fred Fenlon, Eastham  
Joyce Flynn, Yarmouth  
Kenneth Rowell, Orleans  
Everett Horn, Sandwich  
Deane Keuch, Brewster  
Brad Crowell, Dennis  
Robert Schofield, Member-at-large, Bourne  
William Straw, Tisbury  
Ronald Zweig, Falmouth  
Barry Worth, Secretary, Harwich  
William Worthington, Truro  
Richard Toole, Oak Bluffs  
Kathy Hubby, Wellfleet

**Absent were:**

Aquinnah  
Edgartown  
Provincetown  
Chilmark  
W. Tisbury  
Mashpee

**Counsel:** Jeffrey Bernstein, BCK Law

**Staff Present:**

Maggie Downey, Compact Administrator  
Meredith Miller, C&I Program Manager  
Vicki Marchant, C&I Program Analyst  
Nicole Price, C&I Program Planner  
Margaret Song, Residential Program Manager  
Briana Kane, Sr. Residential Program Coordinator  
Joseph Soares, Sr. Power Supply Planner  
Deborah Fitton, Energy Education Coordinator  
Philip Moffitt, EM&V Analyst  
Karen Loura, Administrative Assistant

Chairman Doherty called the meeting to order and welcomed new members Richard Toole representing Oak Bluffs and Kenneth Rowell representing Orleans. Maggie Downey introduced Meredith Miller the Cape Light Compact new C&I Programs Manager.

## **2012 Executive Committee Elections**

Maggie Downey chaired the elections and noted that nominations which had been opened in November remained open.

The following names were placed in nomination at the November meeting. There were no additional persons placed in nomination at this date.

### **Chairman**

- William Doherty was nominated by Barry Worth at the November Meeting to the office of Chairman. With no other nominations, D. Keuch moved to close nominations and vote to elect William Doherty Chairman of the Governing Board, seconded by Barry Worth and voted unanimously in favor by those present.

### **Vice Chairman**

- Peter Cabana nominated Robert Schofield to the office of Vice Chairman.
- David Anthony nominated Ronald Zweig to the office of Vice Chairman.

\*It was noted that the Bylaws require at least one member of the Executive Committee be from Martha's Vineyard. Barry Worth moved to close nominations, seconded by D. Keuch and voted unanimously in favor. The Board then voted 8 in favor of Robert Schofield and 7 in favor of Ronald Zweig to the position of Vice Chairman for 2012. Robert Schofield elected by majority vote.

### **Treasurer**

- Robert Schofield nominated Peter Cocolis to the office of Treasurer. With no other nominations, W. Worthington moved to close nominations and elect Peter Cocolis to the office of Treasurer, seconded by J. Flynn and voted unanimously in favor

### **Secretary**

- William Doherty nominated Barry Worth to the office of Secretary. With no other nominations, R. Schofield moved to close nominations and elect Barry Worth to the office of Secretary, seconded by K. Hubby and voted unanimously in favor.

### **Member-at-large**

- Joyce Flynn nominated Peter Cabana to the office of Member-at-large.
- William Doherty nominated Robert Schofield to the office of Member-at-large.
- David Anthony nominated Ronald Zweig to the office of Member-at-large.
- Robert Schofield respectfully requested his name be withdrawn from consideration.

With no other nominations, W. Worthington moved to close nominations and vote, seconded by K. Rowell and voted unanimously in favor. The Board then voted 13 – 2 of electing Peter Cabana to the office of Member-at-large.

Chairman Doherty expressed appreciation on behalf of the Board to the Town of Falmouth for appointing Ronald Zweig who has made significant contribution to the Board.

### **Public Comment**

| There were no public comments.

### **Consideration of Meeting Minutes**

The Board then considered the November 10, 2011 Regular and Executive Session Meeting Minutes. R. Schofield corrected the minutes to reflect his attendance. There was a correction from 2011 to 2012. P. Cabana moved the Board vote to accept the minutes as corrected, seconded by J. Flynn and voted unanimously in favor with R. Toole, K. Rowell and W. Straw abstaining. B. Schofield then moved the Board vote to accept the Executive Session Meeting Minutes as corrected, seconded by J. Flynn and voted unanimously in favor with W. Straw, K. Rowell and R. Toole abstaining

### **Remote Participation**

The Board reviewed the Draft Remote Participation Policy. B. Worth moved that the CLC Board adopt the following procedures for remote participation and read the proposed policy aloud (policy attached hereto), seconded by W. Worthington. B. Doherty said this is not an invitation to the public to participate remotely as the policy relates to the Governing Board. The Board then voted unanimously in favor of adoption.

B. Doherty suggested a review of the Inter-governmental Agreement to determine language change needs as it relates to the Remote Participation Policy.

M. Downey distributed copies of Erin O'Toole, BCK email updating the Executive Session Checklist to include the requirements set forth in the new remote participation regulations. She also supplied steps for remote participation.

Atty. Bernstein informed the membership transmission of email to a quorum of the membership is subject to provisions of the Open Meeting Law.

### **Power Supply Update**

Joseph Soares, Sr. Power Supply Planner provided an update on the January 2012 Power Supply Rates.

### **Energy Efficiency Program Update**

After meeting with M. Downey & K. Galligan, the subcommittee consisting of J. Flynn, B. Crowell, P. Cocolis and F. Fenlon formulated recommendations to increase participation in and improve awareness of programs and presented their recommendations to the Board. Recommendations are attached hereto. The Board agreed M. Downey would move forward to obtain vendor assistance in conducting Commercial/Industrial focus groups and to finalize the process with the Subcommittee. M. Downey will work with P. Cabana to identify ways to be effective at the County Level.

### **Upcoming CLC Events**

M. Song, Residential Program Manager distributed copies of the Cape Light Compact Planned Events summary. Cape Light Compact is also planning to distribute CFL bulbs to all participants at spring Town Meetings in pink boxes to raise breast cancer awareness and imprinted with the CLC Logo. M. Downey said the lighting and appliance goal has been set high and this will help to achieve goals. B. Doherty suggested members let M. Downey and M. Song aware of large local events. D. Anthony said Barnstable does not have Town Meeting and requested discussion on an alternate venue. P. Cocolis moved to approve the Town Meeting Bulb give-away plan for 2012, seconded by J. Flynn and voted unanimously in favor. M. Song also distributed copies of the Income Guidelines for 2012.

At 3:30 p.m. the Board took a recess and enjoyed cake brought in by J. Flynn in recognition of the New Year and in appreciation to staff for all their hard work. The Board resumed meeting at 3:36 p.m.

### **2013-2015 Energy Efficiency Plan**

M. Downey gave update to the Board and noted the next regular meeting is in March. She indicated the Board will need to hold a meeting in April for a vote to approve the EE Plan. P. Cabana moved the Board vote to hold an April Meeting on the second Wednesday and vote at the May meeting, seconded by R. Schofield and voted unanimously in favor. There will be 8 meetings in 2012 by adding a Spring Meeting and a Fall Meeting in October.

## 2012 Meeting Schedule

January 11, 2012	July 11, 2012
February – No meeting	August – No Meeting
March 14, 2012	September 12, 2012
*April 11, 2012 – Special Meeting	*October 10, 2012 – Special Meeting
May 9, 2012	November 14, 2012
June – No meeting	December – No Meeting

### Assembly of Delegates Subcommittee

W. Doherty distributed copies of his draft letter to the Assembly of Delegates relative to the Subcommittee to investigate CLC & CVEC. The draft was also sent to C. McLaughlin, President, CVEC. Suggested edits were offered. There was unanimous consensus for the Chairman to send the letter to the Assembly of Delegates.

At 4:10 p.m. R. Zweig left the meeting.

### Cape & Vineyard Electric Cooperative Update

M. Downey, CVEC Clerk/Director provided an update on the PV Project. She said CVEC is close to 50-60 MW PV installing. She anticipates Phase II contracts will be completed by the next meeting. She also distributed the CVEC Treasurer's Report.

### Other Business from Board Members:

Fred Fenlon requested discussion topics to be scheduled for 1) Muni's and 2) off peak meters; time of use.

At 4:13 p.m. J. Flynn moved the Board vote to adjourn, seconded by B. Worth and voted unanimously in favor.

Respectfully submitted,

Karen E. Loura  
Administrative Assistant

Reviewed by Barry R Worth, Secretary